

HOOVER & STRONG REFINING CHAIN OF CUSTODY FORM

We purchase metal scrap from USA, Canada and Mexico customers only. We DO NOT BUY scrap metal from private individuals that live in Virginia. Please complete all sections of this form and include a physical copy with your scrap shipment. Orders may be delayed without all sections completed.

NOTICE: As of Feb. 1, 2025, markets will be set on date of settlement.

Company Name _____
Customer Name _____
Address _____
City _____ State _____ Zip _____
Phone _____ Fax _____
Email _____

I am a new customer. The above is an address change.
 I live in the USA. I am a registered USA business.

I am shipping the following:

Karat Gold Sterling Silver Platinum
 Palladium Gold Filled Dental Scrap
 Filings, Grindings, Polishings Bench Sweeps Floor Sweeps
 Other Material: _____

DESCRIPTION OF MATERIAL

Unit of Measure (please check one) grams dwts ozs lbs

Description of Items	Customer Weight	Weight Rec'd (for H&S use only)

CLEAN SCRAP (HARD SCRAP) - ASSAY

Gold & Silver (Free) Platinum & Palladium (\$50) All four metals (\$50)

SWEEPS - ASSAY FOR:

Gold & Silver (\$75) Platinum & Palladium (\$125) All four metals (\$125)

STONE REMOVAL

Request Stone Removal (\$75) Yes No
Return My Stones (\$15 FedEx fee) Yes No
Do you want Lab Grown Screening? (\$49-\$79) Yes No
Do you want a stone purchase quote? (free) Yes No
Do you want CZ Frosting? (\$50) Yes No

PLEASE NOTE: All charges will be deducted from lot value upon settlement. Pearls, opals, colored and synthetic stones usually undergo color changes, chipping and cracking and may not be recovered/returned. We do not offer stone removal from silver.

ANTI MONEY LAUNDERING REQUIREMENT

In order to comply with our legal obligations under the USA Patriot Act and Anti Money Laundering laws, we ask that you provide the following information. We encourage all of our customers and suppliers to adopt and implement anti corruption measures. **All information you provide below will be kept confidential and is not reported.**

If you have already submitted this form and there have been no changes to your information, you do not need to fill this out again.

Company Name _____
President, CEO or Partners: _____
Business Structure: Corporation Partnership Sole Proprietorship

Federal Tax ID or Social Security #.* _____

*In lieu of your social security number, you may provide a photocopy of your current driver's license.

PLEASE SELECT YOUR PREFERRED PAYMENT METHOD BELOW:

Send me a check.

Make check payable to: _____

(Specify your delivery preference below.)

First Class Mail (No Charge) International FedEx (cost subject to zip codes)
 FedEx AM - Next Day (\$25) Express Mail (\$25)
 FedEx PM - Next Day (\$20)
 FedEx 2 Day (\$15)

***** PRICES ABOVE ARE SUBJECT TO CHANGE BASED ON ZIP CODE *****

Regular Mail – This option is subject to USPS Service. There is a \$30 stop-payment fee to re-issue a check prior to 10 business days from date issued. If time is of the essence, FedEx or wire transfer is strongly suggested.

Send me an ACH Payment. Bank processing times may vary. (no minimum, no charge)

Send me a Wire Transfer. Same day deposit. (\$500 minimum, \$10 charge)

Please fill out the form below or attach a voided check.

Name of Bank _____

Location of Bank (City) _____ (State) _____

Account Name _____

Account # _____ ABA Routing # _____

Credit my account.

I would like to use my settlement to purchase these products now:

SPECIAL INSTRUCTIONS: _____

MAIL YOUR REFINING TO: Attn: JAY
Hoover & Strong, Inc.
10700 Trade Road
N. Chesterfield, VA 23236

You can download a FREE, insured FedEx shipping label at www.hooverandstrong.com/refining-shipping-form
For your records, make a copy of this completed form and record the FedEx tracking number from your shipping label.

(THE FREE SHIPPING LABEL IS NOT APPLICABLE FOR ALL REFINING SHIPMENTS)